



# HISTORIC SOUTHWOOD PARK NEIGHBORHOOD ASSOCIATION

507 AIRPORT NORTH OFFICE PARK, FORT WAYNE, IN 46825



## **Agenda of the Board of Directors Meeting**

January 13, 2021 – 7PM; via Zoom

- I. Call to Order
- II. Roll Call - Establishment of a Board Quorum and Introductions – 10 minutes
- III. Presentation of the Agenda
- IV. Committee Selections and Reports – 5 minutes each
  - A. Election of Officers for 2021
  - B. Approval of November 2020 Minutes - Kim
  - C. Finance Committee - Ellen
  - D. Membership Committee
  - E. Nominations Committee
  - F. Public Relations Committee
  - G. Beautification – Sierah
  - H. SWAP
  - I. Packard Area Planning Alliance – Sierah, Steve
  - J. SWNSA
- V. Continuing Business – 5 minutes each
  - A. Water Mains Replacement Phase II
  - B. 25 MPH Neighborhood speed limit petition
  - C. Annexations/Associate Memberships
- VI. New Business
  - A. Redbud Lane Grant Proposal
  - B. Weed Control and Fertilization for 2021
- VII. For the Good of the Order
- VIII. Public Comment - - - time limit 3 minutes per speaker.
- IX. Adjourn no later than 8:45PM.



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## The Historic Southwood Park Board of Directors Meeting Minutes

January 14, 2021 –7pm

Via Zoom Meeting

- I. Call to Order: 7:00p by Steve McCord, President
- II. Establishment of Board Quorum:
  - A. Members present: Steve McCord, , Ellen Simmons, Sierah Barnhart, Bruce Geoffrion, Susan Mallernee, Erika Stuller, Christine Baron, Kim Fenoglio, Sam Welch, Karen Bailey, Nadine Rager, Lindsay Davenport Solon, Chris Cooper Griffith
  - B. Members absent: Jim Miklos, John Motyka
- II. Welcome and introductions for new board members
- III. Unanimous acceptance of agenda
- IV. Election of Officers 2021
  - A. Officers will stay the same
    1. Steve McCord, President
    2. Ericka Stuller, Vice-President
    3. Ellen Simmons, Treasurer
    4. Kim Fenoglio, Secretary
  - B. Committees have minor changes
    1. Finance
      - a) Ellen Simmons, Chair
      - b) Lindsay Davenport Solon, Erika Stuller, Steve McCord, Bruce Geoffrion, and Jim Miklos
    2. Membership
      - a) Nadine Rager, Chair
      - b) Karen Bailey, Kim Fenoglio, Bruce Geoffrion, Jim Miklos, John Motyka, Sam Welch, Erika Stuller, Steve McCord, and Sierah Barnhart
    3. Public Relations
      - a) Erika Stuller, Chair
      - b) Karen Bailey, Sierah Barnhart, Chris Cooper Griffith, Steve McCord, Nadine Rager, Ellen Simmons

4. Beautification
  - a) Sierah Barnhart, Chair
  - b) Christine Baron, Steve McCord, John Motyka, Erika Stuller, Sam Welch, Chris Cooper Griffith, Kim Fenoglio, Bruce Geoffrion, Susan Mallernee

V. Minutes from November meeting approved

VI. Committee Reports

- A. Finance Committee – Ellen Simmons
  1. \$825.45 in checking and \$20,000 in savings
  2. Changed banks at the end of December
  3. Receivables are high because association dues are coming in
  4. Board voted unanimously to publish our end of year financial statement to SWP residents
- B. Nomination Committee
  1. Please keep your ear to the ground for anyone interested in serving
- C. Public Relations Committee
  1. Switching from Constant Contact to Mail Chimp for ease of use and cost savings (free)
- D. Beautification Committee
  1. Board voted to increase the rate paid to Sierah Barnhart by \$25/month. We will allot \$1350/year for pocket gardens upkeep. The gardens take much more time than anticipated.
  2. We will increase the number of award homes in 2021 – please be on the lookout for possible nominations
  3. Sierah will create a master plan for all the pocket gardens to extend bloom interest time
  4. Looking to add a Dumpster Day or two, will continue Dirt Days
- E. PAPA
  1. Board voted to donate \$50 to PAPA
  2. PAPA 2021 calendar not out yet, website will update soon with meeting dates
- F. SWAP
  1. Meeting calendar and attendees
    - a) January 20 – Erika Stuller
    - b) February 17 – Ellen Simmons
    - c) March 17 – Sam Welch
    - d) April 21 – Bruce Geoffrion
    - e) May 19 – Chris Cooper Griffith
    - f) June 16 – Christine Anderson Baron
    - g) September 15 – Lindsay Davenport Solon
    - h) October 20 – Karen Bailey
    - i) November 17 – Nadine Rager
  2. Board voted to donate \$50 to SWAP
- G. Night of Lights
  1. Good feedback from residents
  2. Board voted to make an annual event
  3. Goal for next year is to be on Visit FW list for holiday light/activity destinations

4. Erika will be chair of Ad Hoc committee; Kim will reach out to neighborhood association presidents of Fairfield and Fairmont

## VII. Continuing Business

1. Radar Speed Sign updates
  - a) Increased police presence at St John's School on Fairfield
  - b) Speeds are registering low on interior streets, high on Old Mill, Fairfield
  - c) Steve will add Bruce Geoffrion to the email recipients from the security service as added eyes and ears
2. Neighborhood Flag Project
  - a) Sales going well, three flags left
  - b) We will make \$481.50 after selling all inventory
3. 25 mph Neighborhood Speed Limit petition
  - a) Fairmont and Foster Park Associations on board
  - b) Steve will work with city on appropriate wording for petition
4. Roundabout
  - a) City will give recommendation on signage
  - b) Painting crosswalks and curbs by city
5. Sewer Project
  - a) City communications stronger this time; no complaints so far
  - b) No out-of-state contractors equals more responsiveness
6. Welcome Wagon
  - a) Sierah and Christine have a proposal
  - b) Full-dues paying resident basket consists of QR code for social media pages, gift cards to Friendly Fox and Antonuccio's (\$10 each), and possibly SWP logo stickers
  - c) Non-dues paying and adjusted dues paying resident basket consists of same QR code card, \$5 friendly Fox gift card, and information for joining the SWP Association in full
  - d) \$1100 annual budget; Ellen will add the line item under hospitality
  - e) Above and Beyond will let Sierah know of new move-ins; board volunteers will deliver baskets
  - f)

## VIII. New Business

- A. Red Bud Lane Project
  1. Red buds planted throughout the park strips on Tacoma and Sherwood
  2. Using City of FW grant – Sierah has completed grant application (completed application is on FB Working Group)
  3. \$5000 grant with seed of \$1000 from SWP Board (demonstrates buy-in)
- B. Weed control and fertilization for park strips
  1. Board agreed to forego treating park strips at Tacoma and South Wayne during the sewer project – will notify CA Holbrook for price adjustment
- C. Tree replacement on Westover park strip
  1. Lost the large sycamore to disease and two other volunteer trees
  2. Christine will request pricing from FW Trees (Pricing for Sycamores or London Planetrees)

D. Security Service

1. We will invite a representative to present to the board at the next outdoor or in person meeting

IX. If you have a special assignment please email the board with any updates

X. Meeting Adjourned