



HISTORIC SOUTHWOOD PARK NEIGHBORHOOD ASSOCIATION

507 AIRPORT NORTH OFFICE PARK, FORT WAYNE, IN 46825



The Historic Southwood Park Board of Directors Meeting Minutes

November 11, 2020 –7pm

Main Library – Meeting Room A

- I. Call to Order: 7:00p by Steve McCord, President
- II. Introductions and establishment of Board Quorum:
 - a. Members present: Steve McCord, , Ellen Simmons, Sierah Barnhart, Bruce Geoffrion, Susan Mallernee, Erika Stuller, Christine Baron, Kim Fenoglio
 - b. Members absent: Sam Ladowski, Jim Miklos, Nadine Rager, John Motyka, Chris Cooper, Lindsay Davenport Solon
 - c. Guests: Krista VonBurg, David Amen, Tessa Steffens
- III. Presentation and adjustment of Agenda to move Old Mill discussion to top- approved
- IV. New Business (Old Mill traffic Only)
 - a. Old Mill traffic calming measures – David Amen presented a case for the following measures and asked for the SWP Board’s support with the city
 - A. Four way stop at Old Mill and Sherwood Terrace
 - B. Crosswalks at Old Mill and Sherwood Terrace
 - C. Speedbumps on Old Mill Road before Sherwood Terrace
 - D. Curbs painted yellow on Old Mill Road at road narrowing
 - E. Crosswalks painted at the Roundabout
 - F. Flashing yield signs at the Roundabout
 - b. After a lengthy discussion lasting almost an hour, the board’s concern over moving forward on all of this without any kind of traffic study felt it was too rushed and too many fixes without data. To that end, the board will recommend the following:
 - A. Paint ‘piano’ style crosswalks at the roundabout and at Sherwood and Old Mill
 - B. A small, pedestrian stop sign at Sherwood on the east side of Old Mill
 - C. Steve will contact ACT (Active Transportation Coalition) to work with city to conduct traffic study
 - D. Clear hedges from southeast side corner of Old Mill to improve sightline and to reveal city signs already in place
 - E. Curbs painted yellow where road narrows on Old Mill near Sherwood Terrace
 - F. Curbs painted yellow where road narrows on Old Mill at Lexington
- V. Minutes from September 2020 meeting approved: motion by Erika, second by Bruce
- VI. Financial report and 2021 Budget Review
 - a. Checking- \$2,472.79 Savings-\$24,500.00
 - b. Proposed changes to 2021 Budget

- A. Increase Office Supplies/Mailers budget line to \$2,700
- B. Increase Postage budget line to \$2,000
- C. Remove Property Taxes budget line – currently ownership by SWP
- D. Rollover \$2,500 into Sidewalk Reimbursement budget line
 - 1. Give homeowners until April 2021 to claim; in May, board will target areas for replacement
- E. Combine lines *Trees – Associated Funded* and *Trees – City Funded* into one budget line with \$2,000 amount
- F. Board unanimously approved these changes to the 2021 Budget

VII. Committee Reports

- A. Nominations committee – with the withdrawal of Sam Ladowski from the board, there are seven open spots. All nominees, including current board members with expiring terms, must submit short bios to Steve before 11/26
- B. SWAP – tree canopy received the lions share of monies voted on by SW Quadrant neighborhoods
- C. Beautification Committee
 - 1. Sierah is making overarching bed plans for spring implementation
 - 2. Kim will rake out roundabout for leaf pickup next week
 - 3. Erika will head up holiday lights at roundabout
- D. PAPA – zoom meeting with Mayor Henry went well
 - 1. Steve made note of concern over the sewer project
 - a. Moving forward, local contractor, Fox, will be used rather than outside entity. This will make for more accountability.
 - 2. Sierah pushed the city on zoning issue over billboards
 - a. City will address the illegality, removing them and charging the owner
- E. SWNSA
 - 1. Erika will post on SWP social media highlighting existing businesses
 - 2. IU Medical is potential tenant of Southgate

VIII. Continuing Business

- A. Radar Speed Sign updates
 - 1. Fairfield Avenue is registering outrageous, repetitive speeding, upwards of 65mph at times
 - 2. FWPD receives data – has become a presence at side streets to discourage speeding
- B. Neighborhood Flag Project
 - 1. Sales going well, less than 20 flags left
 - 2. Stickers available, as well
- C. 25 mph Neighborhood Speed Limit petition
 - 1. Fairmont and Foster Park Associations on board
 - 2. Steve will work with city on appropriate wording for petition

IX. New Business

- A. Welcome Wagon
 - 1. Christine and Sierah will work on developing basket for new neighbors
 - a. Social media links, flag, gift card to neighborhood restaurants, etc.
- B. Annexation and Associate Memberships

1. David Bailey (VanGilder & Assoc) has been guiding SWP Board on annexation
 - a. Covenant must be amended to allow for annexation of houses within SWP map before annexation can happen
2. Board approved an Associate Membership priced at \$20/year for the 89 adjacent homes
 - a. This will be an abbreviated membership (no security drive through)
 - b. Erika will create a letter with perks of membership incl. block party, newsletter, etc.

X. Meeting Adjourned



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Agenda of the Board of Directors Meeting

November 11, 2020 – 7PM; Meeting Room A, Main Library

- I. Call to Order
- II. Roll Call - Establishment of a Board Quorum and Introductions – 5 minutes
- III. Presentation of the Agenda
- IV. Committee Reports – 5 minutes each
 - A. Approval of September 2020 Minutes - Kim
 - B. Finance Committee
 - C. Membership Committee
 - D. Nominations Committee
 - E. Public Relations Committee
 - F. Beautification – Sierah
 - G. SWAP
 - H. Packard Area Planning Alliance – Sierah, Steve
 - I. SWNSA
- V. Continuing Business – 5 minutes each
 - A. Radar speed sign updates
 - B. Water Mains Replacement Phase II
 - C. 25 MPH Neighborhood speed limit petition
 - D. Neighborhood Flag project
- VI. New Business
 - A. Old Mill traffic calming measures – 15 minutes
 1. Four-way stop at Old Mill and Sherwood Terrace
 2. Crosswalks at Old Mill and Sherwood Terrace
 3. Speedbumps on Old Mill Road before Sherwood Terrace
 4. Curbs painted yellow on Old Mill Road at road narrowing
 5. Crosswalks painted at the Roundabout
 6. Flashing yield signs at the Roundabout
 - B. Welcome Wagon – Sierah – 15 minutes
 - C. 2021 Budget – 15 minutes
 - D. Annexations/Associate Memberships – 15 minutes
- VII. For the Good of the Order
- VIII. Public Comment - - time limit 3 minutes per speaker.
- IX. Adjourn no later than 8:45PM.

Historic Southwood Park Association

Jan - Oct 2020 vs Budget 2020

2021 Budget Review

	Jan - Oct 20	2020 Budget	2021 Budget
Ordinary Income/Expense			
Income			
Association Dues	23,483.69	34,950.00	34,950.00
Interest Income	2.93		
Total Income	<u>23,486.62</u>	<u>34,950.00</u>	<u>34,950.00</u>
Gross Profit	23,486.62	34,950.00	34,950.00
Expense			
Admin			
Donation	50.00	100.00	100.00
Flags			0.00 *resale
Garage sale ad	125.60	170.00	130.00
Hospitality/Assoc Party	358.40	3,000.00	3,000.00
Legal	-288.68	400.00	400.00
Office Supplies/Mailers	1,871.10	1,900.00	1,900.00
Postage	1,485.00	1,400.00	1,400.00
Property Management Fee	4,000.00	4,800.00	4,800.00 contract
Social Media	16.00	300.00	200.00
Tax Filing	200.00	100.00	200.00
Taxes - Prop	0.00	30.00	30.00
Total Admin	<u>7,817.42</u>	<u>12,200.00</u>	<u>12,160.00</u>
Exterior			
LawnCare/Landscaping	2,861.34	3,200.00	3,200.00
Maintenance	696.65	250.00	250.00
Security Drives	12,750.00	15,300.00	15,300.00 contract
Sidewalk Remb	0.00	1,500.00	1,500.00
Tree - Assoc funded	69.15	1,000.00	1,000.00
Trees - city	1,900.00	1,000.00	1,000.00
Total Exterior	<u>18,277.14</u>	<u>22,250.00</u>	<u>22,250.00</u>
Utilities			
Electric	143.45	250.00	250.00
Water	131.53	250.00	250.00
Total Utilities	<u>274.98</u>	<u>500.00</u>	<u>500.00</u>
X Capital Improvements			
Beautification	2,799.00		
Misc	3,390.83		
Total X Capital Improvements	<u>6,189.83</u>		
Total Expense	<u>32,559.37</u>	<u>34,950.00</u>	<u>34,910.00</u>
Net Ordinary Income	-9,072.75	0.00	40.00